

**CGSOC ENROLLMENT FORM**  
**NON-RESIDENT STUDIES**  
**280 Gibbon Avenue**  
**Ft Leavenworth, KS 66027-2314**

**DATA REQUIRED BY THE PRIVACY ACT OF 1974**

PRESCRIBING DIRECTIVE: AR 350-1, AR 135-155, DA PAM 351-20, DA PAM 251-4, TR 351-18, CGSC CIRCULAR 350-3 (CGSC's NonResident Catalog is located on the Internet at <http://www-cgsc.army.mil/nrs>) AUTHORITY: TITLE 10, USC 3012, Title 5 USC Section 301. PRINCIPAL PURPOSE: To enroll students in the U.S. Army Command and General Staff College's nonresident courses (Primarily the nonresident Command and General Staff Officers Course (CGSOC). ROUTINE: To establish and maintain academic and material distribution records and perform all other administrative functions inherent in student administration. Information provided on this form may be disclosed to those organization and individuals conducting the business of the Department of Army and other federal and state agencies. DISCLOSURE AND EFFECT: VOLUNTARY  
Failure to provide information requested will preclude enrollment in the course.

**A. By completing this form you are applying for the correspondence option of the Command and General Staff Officers Course (CGSOC) , unless a classroom instructor is requesting you to complete this form for information.**

**B. If you are interested in the classroom option, refer to Appendix C of the nonresident catalog ( WEB address above) for points of contacts for your area. The Directorate of NonResident Studies will receive the application through the USAR School.**

**WARNING: Before submitting this application read Chapter Three and Appendix B of the NonResident Catalog on the Internet to familiarize yourself with the CGSOC course structure (4 phases of 400 academic hours with the necessity to have access to material on the WEB), the options(correspondence or classroom), Academic standards and administrative procedures.**

ALL INFORMATION TO BE COMPLETED BY APPLICANT (Type or Print Neatly all of the blocks requested in the application.)

<b>1. SSN</b>	<b>2. RANK</b> CPT (P) indicate promotion sequence # or provide copy of selection letter.	<b>3. Date of Rank as CPT</b> (Date is necessary to determine whether officer must have CAS3.)
<b>4. NAME</b> (Last, First, MI)		<b>5. BRANCH</b> (MSlist Series #)  <b>6. CAREER FIELD</b> (AC ONLY)
<b>7. Date Commissioned</b> (MMDDYY)  <hr/> <b>10. OAC Date Graduated</b> (MMYY)  <hr/> <b>12. Retirement Anniversary Date</b> (MMDD) (ONLY RC OFFICERS PROVIDE)	<b>8. Number of years and months of commissioned service.</b> (This course is for officers with 9-18 years.)  <hr/> <b>11. CAS3 Phase II Completion Date</b> (MMYY)	<b>9. COMPONENT</b> (Circle One) a. REGULAR ARMY (active component) (If you are active duty RC, do not circle this one. Circle "b" AGR)  b. ARMY RESERVE AGR TPU IMA IRR  c. NAT'L GUARD: Code 10 or 32  d. DA CIVILIAN
<b>13. Current Mailing Address</b> <b>Street</b> <b>Apt/Box</b>		
<b>City</b> <b>State</b> <b>Zip Code</b> (9 digits)		
<b>14. Daytime Telephone</b> (Provide commercial number, Overseas -include country code)  <b>Home:</b> <b>Work:</b>		
<b>15. AKO E-Mail Address</b> (E-mail addresses will be used to provide you various notices and your grade reports.) WWW.US.ARMY.MIL		
<b>16. FOR ENROLLMENT AND GRADUATION, APPLICANT MUST PROVIDE A CURRENT (within 6 months for RA officers and 12 months for RC officers of enrollment/graduation date) COPY OF APFT CARD. PROVIDE A COPY WITH THIS APPLICATION.</b> If the ht/wt on the card indicates that the applicant does not meet the ht/wt standard, the applicant must submit a DA Form 5500-R (male) or 5501-R (female) verifying body fat standards are IAW AR 600-9. If APFT card is indicating "Profile," provide a copy of the profile.		
<b>17. BY SIGNING THIS FORM I CERTIFY THE ABOVE ITEMS ARE TRUE; CAN BE VERIFIED BY MY OFFICIAL PERSONNEL FILE, AND ACCEPT THE ACADEMIC, COMPUTER AND ADMINISTRATIVE STANDARDS CONTAINED WITHIN CGSC'S NONRESIDENT CATALOG.</b>		
<b>SIGNATURE:</b>		<b>DATE:</b>
<b>18. REMARKS:</b> Use this area to provide any additional information which you think will be useful to the Directorate of NonResident Studies in processing your enrollment.		